



ONLINE TRANSMITTAL PAYMENT PORTAL

The Online Transmittal Process



- Detachments submit transmittal(s) to the Department of Georgia through the Portal. Payments can be made by two methods, below are the fees. This is in addition to the Transmittal Payment.
- Credit Card = 3% fee
- EFT/ACH = \$0.25 fee (less than 1/3rd the cost of a stamp)
- We use EFT Corporation to process the transfer of transmittals and payment gateway
- Detachments will also be able to submit ROI's, NOD, and other forms through the portal.

Transmittal Submissions - Electronically



DETACHMENT ONLINE TRANSMITTAL PROCESS

OTHER FORMS THAT CAN BE SUBMITTED
VIA
THIS PORTAL

990-N

A thumbnail of the 990-N tax form, showing the top portion with the title "990-N" and the subtitle "U.S. Individual Income Tax Return".

PLM

A thumbnail of the PLM (Port of Licensure Management) form, which is a detailed table with multiple columns and rows of data.

NOD

A thumbnail of the NOD (Notice of Detachment) form, featuring a circular diagram and various text fields.

**SOS
Registration**

A thumbnail of the SOS Registration form, which includes a header section and a large table of data.

ROI

A thumbnail of the ROI (Return of Investment) form, showing a header and a table with several columns.



Home 2025 CONVENTION REG 250 Marine (New) Department Calendar About (New) MCL Programs Veteran Owned Co

Department of Georgia Online Portal

DETACHMENT ONLINE TRANSMITTAL PROCESS

ROI FORM SUBMISSION

IRS 990-N & GA SOS FORM SUBMISSION

Make a Donation

Transmittal Submissions - Electronically



Detachment
Paymaster
Can input
Some basic
information,
upload the
transmittal
& pay online



Register

Fees

Review

Finish

* Denotes a required field to fill in

Transmittal Form

Department Information

Transmittal Submissions - Electronically



Transmittal Form	
Detachment Information	
Detachment Name*	<input type="text"/>
Detachment #*	<input type="text"/>
Detachment Paymaster First Name*	<input type="text"/>
Detachment Paymaster Last Name*	<input type="text"/>
Detachment Paymaster Phone (including area code)*	<input type="text"/>
Detachment Paymaster Email*	<input type="text"/>
Verify Email*	<input type="text"/>
Transmittal #*	<input type="text"/>

Add Detachment
Paymaster
Information

Transmittal Submissions - Electronically



Enter count for each group on transmittal

Rate includes National & Department Dues Combined

1	Total Regular New - N \$25.00 per	
2	Total New Associate -NAM \$25.00 per	New Members
3	Total New Dual -NDM \$25.00 per	
4	Total Regular Renewal- R \$20.00 per	
5	Total Associate Renewal- RAM \$20.00 per	Renewals
6	Total Dual Renewal- RDM \$20.00 per	
7	Total Reinstate- R/I \$20.00 per	
8	Total New* (March 1st - June 30th)- N* \$15.00 per	
9	Total New Associate* (March 1st- June 30th) - NAM* \$15.00 per	Partial Year
10	Total New Dual* (March 1st- June 30th) - NDM* \$15.00 per	
11	Total Life (35 and under)- L \$1000.00 per	
12	Total Life (36-50)- L \$800.00 per	
13	Total Life (51-64)- L \$600.00 per	Life
14	Total Life (65 to 84)- L \$400.00 per	
15	Total Life (85 and over)- L \$100.00 per	

Transmittal Submissions - Electronically



Gold Card and Plastic Card Reprint



Total Gold Card Reprints(Only for LIFE Members)- CARDG \$20.00 per

Total Plastic Card Reprints -CARDP \$10.00 per

Upload Transmittal File



File Upload Instructions:
Please upload the Transmittal Form

Upload File: No file chosen
(Acceptable upload file types are .doc, .docx, .pdf or any image file)
(This file upload is a required field)

Note: PDF Files are Preferred

Upload Application, Transfer, & Notice of Death Forms



File Upload Instructions:
Please upload Application Forms for New and Reinstating Members, Transfers Forms, and Notice of Death Forms

Upload File: No file chosen
(Acceptable upload file types are .doc, .docx, .pdf or any image file)

Click Continue to Proceed to the Next Step



Continue Registration



Marine Corps League

Transmittal Submissions - Electronically



Register Fees Review Finish

Review for accuracy

Ready to check out
And Pay

OR

Add another
Transmittal to
combine payment

Event Fees

Please select the appropriate fee(s) and then press the "Continue Registration" button.

Renewal Regular Member R
 R-\$20.00 - \$20.00

Reinstate (Optional Fee)
 R/I - \$20.00

What would you like to do now?

- I'm done and want to checkout and pay
- I'm done but want to register someone new for this event or another listed event (combines payments at checkout for all registrations)

Continue Registration

This registration is not yet completed.
Failure to press the *Continue Registration* button will cancel the registration.



Transmittal Submissions - Electronically



Register

Fees

Review

Finish

Review all fees to
your Transmittal



Review Event Fees			
Please review fees for accuracy before proceeding. Any fees selected on the previous fee page can be updated by selecting "Update Fee" as long as other fee choices were available. Only fees associated with this registration and event can be updated.			
Fee	Item	Description	Action
\$20.00	R-\$20.00	Event: Transmittal Form Name: Bob Borka	Update Fee
\$20.00	Total Amount Due		

Move to next step



Payment Options	
Credit/Debit Card or Bank Draft Marine Corps League accepts online payments. To pay with a credit/debit card or ACH payment (bank draft) select "Pay Now"	
<input type="button" value="Pay Now"/>	

Please Complete your Registration
You are not finished with this registration. Exiting the registration process at this point will cancel your registration.



Transmittal Submissions - Electronically



Continue the registration process here by selecting a method of payment and reviewing your contact/billing information.

Payment Amount: **\$20.00**

I am scheduling a one-time payment.

Registration Information:

Bob Borka
R-\$20.00 - 20.00 (Transmittal Form)

This will be the Paymaster
& All Payments by type

Payment Options

1 Credit or Debit Card

Payment Options*

Credit Card & Check/Debit Card

Bank Account Transfer (ACH)

Card number

Security Code (CVV2)

Expiration date

1 - January ▼ 2022 ▼



Transmittal Submissions - Electronically



Payment Amount: **\$20.00**

I am scheduling a one-time payment.

Registration Information:

Bob Borke
R-\$20.00 - 20.00 (Transmittal Form)

**Option 2
Bank Acct Transfer
ACH**

Payment Options*

Credit Card & Check/Debit Card Bank Account Transfer (ACH)

Account type

Checking ▾

Account number

Routing number



**The info is on the
bottom of the
check**



Your Information

Transmittal Submissions - Electronically



Enter all
information

Your Information

First Name *

Last Name *

Billing Address*

City*

State*

Zip*

U.S. Phone

) -

Email*

If the info is correct click
"Review Your Payment"

Review Your Payment >>



Review your transmittal & payment details

If correct click each box to confirm information and payment authorization

If everything is correct click "Submit Your Payment" Otherwise Click "Return to input screen"

Please verify the information below before clicking "Submit Your Payment" to complete the process.

Payment Information:

Amount: \$50.00
Processing Fee: \$0.25
Payment Amount: \$50.25 U.S. Currency
Account type: Checking
Account Number: 8902034956733
Routing Number: 044000804

Name and Contact Information:

Name: Edward Gizara
Address: 5710 Ogeechee Rd STE 200 / Box 264
Address: Savannah, GA 31416
Phone: (912) 677-3394
Email: ga.paymaster@gmail.com

Be sure to review the language of the agreement statement(s) below and check the related checkbox(es) before proceeding.

- An email confirmation will be sent to: ga.paymaster@gmail.com. I have reviewed my email address and it is correct as displayed here.
- By checking this box, I confirm my authorization of a Single\One-time Payment in the amount of \$50.25 to be debited from my checking account on 02/07/2025 as specified by my entry of the information above.

Submit Your Payment >>

OR

<< Return to Input Screen

Transmittal Submissions - Electronically



**Congratulations,
Your transaction
is complete**

Transaction Complete

Thank you for your payment.

For questions about this payment, please refer to payment number 10AC8391 in your correspondence.

REGISTRATION INFORMATION:

Edward Gizara
N-\$25.00 - 25.00 (Transmittal Form)

Edward Gizara
NAM-\$25.00 - 25.00 (Transmittal Form)

**Record your "Payment
Number on your Transmittal**

Receipt

Payment Number: 10AC8391

Edward Gizara, your one-time payment in the amount of \$50.25 will be debited from your checking account on 02/07/2025.

[\[Print this page\]](#)

Print this page for your files,

[Please click here to finalize your registration](#)

then click "Please click here to finalize your registration"

Transmittal Submissions – Electronically



If everything processes properly, you will receive an email that your Payment & Transmittal have been received.

If you have any Questions or Issues, please contact

Edward Gizara, Department Paymaster

ga.paymaster@gmail.com

(912) 677-3394